

Cabinet



Date of meeting:	11 August 2022
Title of Report:	Community Equipment Service Contract Award Report
Lead Member:	Councillor Dr John Mahony (Cabinet Member for Health and Adult Social Care)
Lead Strategic Director:	Craig McArdle (Strategic Director for People)
Author:	Emma Crowther & Karlina Hall
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Your Reference:	CES CAR 2022
Key Decision:	Yes
Confidentiality:	Part I - Official

Purpose of Report

This contract award report is in relation to the procurement of Plymouth Community Equipment Services (CES) for the period between 2023 and 2026. The current contract has been in place since 1st April 2015. Between 16,000 and 18,000 people are supported by the service every year with equipment to enable them to live as independently as possible.

The proposal is to award a contract for three years, with three further extension options of 1+1+1.

Recommendations and Reasons

It is recommended that a contract be awarded to provide a service to Plymouth to NRS as the highest scoring tenderer. The contract award decision is subject to approval by both Plymouth City Council Cabinet and NHS Devon ICB, as joint funders of the contract.

The contract will be awarded on Plymouth City Council Services Terms & Conditions which were published in the invitation to tender documents.

The successful tenderer scored the highest in the method statements for quality. They performed particularly well in the method statement questions covering performance, Trusted Assessor (Plymouth only), staffing and key activities (delivery and collection timescales).

Alternative options considered and rejected

Extend the current contract:

All available contract extensions have been used and as there are providers able to deliver a new service there is no legal basis for further extension.

Cease the service:

The service provides essential support to adults and children in Plymouth to enable them to manage either short term illnesses or longer term health conditions. Ceasing the service would risk the wellbeing

of existing service users but also mean that those with future health needs are unsupported. In turn this would risk increasing demand on other health and social care services as an alternative means of support.

Relevance to the Corporate Plan and/or the Plymouth Plan

Relevant to Caring for People and Communities: Keeping people in Plymouth safe and well, and focusing on prevention and early intervention, and reducing health inequalities.

Implications for the Medium Term Financial Plan and Resource Implications

The contract value for 2023/24 is £2.24m. This is higher than the current budget for 2022/23 of £2.18m; this increase will be funded from within existing resources/within the service. This is because the budget for the service has been rebased in light of actual spend on the contract in previous years and is also linked more realistically to demand for services and the costs of equipment. The budget is held in Strategic Commissioning and is jointly funded by the Council and NHS Devon CCG.

Financial Risks

In the new contract, the financial risks of rising prices has been mitigated by product prices being fixed for 12 months and activity prices (such as cleaning of returned equipment) remaining firm for 36 months from the contract start date. Where an extension to the contract is available, pricing will be agreed between the provider and the Council 3 months prior to the end of the contract and shall not exceed the average CPI of prior 12 months, on the date of the review. Once agreed, pricing will be held for the extension period.

Carbon Footprint (Environmental) Implications

The contract provides equipment to people living in Plymouth or those outside Plymouth with a Plymouth GP. A local depot will service the contract, to minimise travel as much as possible. In addition, the contract supports the recycling and reuse of previously loaned equipment. The contract includes an equipment credit target of 82%, linked to the return and cleaning of equipment.

Other Implications: e.g. Health and Safety, Risk Management, Child Poverty:

** When considering these proposals members have a responsibility to ensure they give due regard to the Council's duty to promote equality of opportunity, eliminate unlawful discrimination and promote good relations between people who share protected characteristics under the Equalities Act and those who do not.*

An Equality Impact Assessment has been completed and included together with the Contract Award Report

Appendices

**Add rows as required to box below*

Ref.	Title of Appendix	Exemption Paragraph Number (if applicable)						
		If some/all of the information is confidential, you must indicate why it is not for publication by virtue of Part 1 of Schedule 12A of the Local Government Act 1972 by ticking the relevant box.						
		1	2	3	4	5	6	7
A	Plymouth CES Contract Award Report Part 1							
B	EIA CES Tender FINAL							
C	Plymouth CES Contract Award Report Part 2 FINAL			X				

Background papers:

*Add rows as required to box below

Please list all unpublished, background papers relevant to the decision in the table below. Background papers are unpublished works, relied on to a material extent in preparing the report, which disclose facts or matters on which the report or an important part of the work is based.

Title of any background paper(s)	Exemption Paragraph Number (if applicable)						
	If some/all of the information is confidential, you must indicate why it is not for publication by virtue of Part 1 of Schedule 12A of the Local Government Act 1972 by ticking the relevant box.						
	1	2	3	4	5	6	7
Procurement CES Contract Award Technical Report FINAL			X				

Sign off:

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Originating Senior Leadership Team member: Anna Coles (Service Director for Integrated Commissioning)											
Please confirm the Strategic Director(s) has agreed the report? Yes Date agreed: 28/06/2022											
Cabinet Member approval: Councillor Dr John Mahony (Cabinet Member for Health and Adult Social Care) Date approved: 20/06/2022											